

# INFORMATION KIT

## INSCRIPTION 2010

### UNIQUE SPRINGBOARD FOR ARTISTS

Ste. Catherine Street / Downtown Montreal



**THIS UNIQUE EVENT IN MONTREAL IS A GREAT OPPORTUNITY TO EXHIBIT AND MAKE YOUR ART KNOWN TO THE PUBLIC, WHILE HAVING THE POSSIBILITY TO MAKE DIRECT SALES, CONTACTS WITH CUSTOMERS, GALLERIES AND AGENTS. MOREOVER, YOU WILL RUN A CHANCE TO BE AWARDED A PRIZE BY A JURY OF PEERS AND ART PROFESSIONALS.**

# INFORMATIONS

## INSCRIPTION 2010

### DATES

FIMA will be divided in 3 periods totalling 11 days.

### WHERE

St. Catherine Street between St. Thimothée and Papineau.

### ► FOR ARTISTS IN VISUAL ARTS AND CRAFTS (open)

More dates are available :

**THURSDAY JULY 1 TO SUNDAY JULY 4 (FULL)**  
**THURSDAY JULY 8 TO SUNDAY JULY 11**

*Entry form - page 4*

### HOURS

Thursday to Saturday: from 1pm to 10pm  
Sunday: from noon to 6pm

### ► STUDENTS IN ART OR EMERGING ARTISTS <sup>1</sup>

Emerging artists on the BoulevArt

**MONDAY JULY 5 TO WEDNESDAY JULY 7**

*Entry form - page 5*

### HOURS

Monday to Wednesday: from 1pm to 10pm

### <sup>1</sup> Criteria of acceptance in this category :

- student artists;
- graduates of the past two years, diplom obtained before December 31th, 2007;
- emerging artists with less than two years of professional experience.

## TERMS AND CONDITIONS

- 1 Art works must be originals and conceived by the artist.
- 2 Only one artist by space.
- 3 Each artist must be present during the exhibition.
- 4 All works must be for sale.
- 5 No commission or taxes will be collected by the promotor. The artist assumes responsibility for sales taxes.
- 6 Each exhibitor must have insurance to cover damages or losses generated by fire, theft, vandalism and water, as well as the risks related to transport (not required). The exhibitor will have to sign the entry form in order to disclaim the Festival International Montréal en Arts and the SPDAC. (see entry form)
- 7 **ARTISTS FROM OTHER COUNTRIES:** when entering Canada, you'll have to pay taxes corresponding to 5% of the total value of your works to the Canada Border Services Agency (CBSA). Part of the taxes for the unsold works can be refunded by CBSA.

*For more information, visit the CBSA Web site at [www.cbsa-asfc.gc.ca](http://www.cbsa-asfc.gc.ca).*

# APPLICATION PROCEDURE INSCRIPTION 2010

## STEP 1: SUBMIT YOUR APPLICATION

Before submitting your application, please take knowledge of the "Terms and conditions" listed on page 2.

**Fill and return the entry form (page 1) with to the following documents:**

- 6 photos of your works** - preferably digital photos (JPG-300dpi) or glossies. No slides please. Note: *Include dimensions, medium and the work's title for each photo.*
- Curriculum Vitae**
- Artist Statement** - Short text (max 5 lines)
- Cheque of 25\$CAD** - For registration fees, please include **a non-refundable** cheque of 25\$CAD made payable to SPDAC or fill the credit card form on page 8.
- Envelope** - If you want to get your application folder back, just send us a self-stamped and self-addressed envelope.

### FOR THE EXHIBITION "Emerging artists on the BoulevArt"

- student artists (provide a photocopy of your student card);
- graduates of the past two years (provide photocopy of the diploma);
- emerging artists with less than two years of professional experience (provide complete and updated resume + mini bio).

**DEADLINE MAY 14<sup>TH</sup>, 2010**

## STEP 2: SELECTION

Once the entry form is received, it is submitted to the selection committee. The candidatures will be selected by the committee (according to quality and originality of subjected work). To insure diversity, the Festival International Montréal en Arts selects in equitable proportions works from various categories or artistic styles. Take note that visual arts will be represented as a majority, that is to say 70% of the exhibitors.

**The decisions taken by the committee are final.**  
The artists will be informed of the decision by mail.

## STEP 3: IF YOUR APPLICATION IS ACCEPTED?

Exhibitors will receive a letter of acceptance including the bill for your display, as selected in your entry form. You will have **three weeks after the reception** of the bill to pay it.

Payments by MASTERCARD OR VISA can be made.



## STEP 4: ONE MONTH BEFORE THE EVENT

You will receive an informative mail including the official program, a leaflet, post-card and other information concerning the event (including your exhibition space, booth number, schedule, etc.).

### SEND YOUR APPLICATION TO:

SPDAC | Festival International Montréal en Arts (FIMA)  
P.O Box 653, Station C - H2L 4L5, Montréal (Qc)

# ENTRY FORM

## INSCRIPTION 2010

### INFORMATION

Surname (in the case of): \_\_\_\_\_  
 Name: \_\_\_\_\_ First name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Apt: \_\_\_\_\_  
 City: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Province: \_\_\_\_\_ Country: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 Website: \_\_\_\_\_

### ARTISTIC INFORMATION

#### Category :

#### | Visual Arts |

- Painting
- Drawing
- Multimedia
- Graphic arts (Print, carving, etc.)
- Others \_\_\_\_\_
- Watercolor
- Photography
- Sculpture

#### | Crafts |

- Glass
- Ceramic
- Textile
- Others \_\_\_\_\_
- Jewellery
- Wood
- Leather

### DATES

Choose your exhibition period<sup>1</sup> :

**1<sup>st</sup> period :** Thursday July 1<sup>st</sup> to Sunday July 4<sup>th</sup> **FULL**

**2<sup>nd</sup> period :** Thursday July 8<sup>th</sup> to Sunday July 11<sup>th</sup>

### TYPE OF DISPLAY

	Cost by period	Nb
<b>CHOICE A</b> EXHIBITOR SAINTE-CATHERINE STREET (details page 6)	<input type="radio"/> \$ 425	
<b>CHOICE B</b> EXHIBITOR "GALLERY SPACE" (details page 7)	<input type="radio"/> \$ 875	

### EXHIBITOR SAINTE-CATHERINE STREET

<b>OPTION</b> LOCATION - Perforated panel 6'H x 8L' (max. 2 per exhibitor)	<input type="radio"/> \$ 60 / each	
<b>OPTION</b> STORAGE OF YOUR WORKS - Containers	<input type="radio"/> Free	

### AUTHORIZATION

According to Canadian laws on copyrights, the author of an original artwork has exclusive rights on his works, and can also authorize another body to publish or replicate his (her) works ([www.sodart.org](http://www.sodart.org)).

**Please read this carefully and sign below:** I do authorize SPDAC to use or replicate one or more of my works submitted here for promotional purposes (program, official Website or any other support) with the sole intention of promoting the festival and its artists.

Date : \_\_\_\_\_ Signature : \_\_\_\_\_ (required)

### RESPONSABILITY DISCLAIMER

I, the undersigned, disclaim SPDAC and FESTIVAL INTERNATIONAL MONTRÉAL EN ARTS (F.I.M.A) of all responsibility towards any loss or damage that may occur to my artworks during the festival, including at set-up time and departure. (See section - paragraph "Terms and conditions" - 6 - page 2).

Date : \_\_\_\_\_ Signature : \_\_\_\_\_ (required)

# “Emerging artists on the BoulevArt”

from Monday July 5 to Wednesday July 7

## ENTRY FORM

### INSCRIPTION 2010

#### INFORMATION

Surname (in the case of): \_\_\_\_\_  
 Name: \_\_\_\_\_ First name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Apt: \_\_\_\_\_  
 City: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Province: \_\_\_\_\_ Country: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 Website: \_\_\_\_\_

#### ARTISTIC INFORMATION

##### Category :

##### |Visual Arts|

- Painting
- Drawing
- Multimedia
- Graphic arts (Print, carving ect.)
- Others \_\_\_\_\_
- Watercolor
- Photography
- Sculpture

##### |Crafts|

- Glass
- Ceramic
- Textile
- Others \_\_\_\_\_
- Jewerelly
- Wood
- Leather

#### TYPE OF DISPLAY

**CHOICE A** EXHIBITOR SAINTE-CATHERINE STREET (details page 6)  **\$ 100**

##### EXHIBITOR SAINTE-CATHERINE STREET

Nb

- |   |   |
|---|---|
| <b>OPTION</b> LOCATION - Perforated panel 6'H x 8'L (max. of 2 per exhibitor) | <input type="radio"/> <b>\$ 40 / each</b> |
| <b>OPTION</b> STORAGE OF YOUR WORKS - Containers                              | <input type="radio"/> <b>Free</b>         |

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Date : \_\_\_\_\_ Signature : \_\_\_\_\_(required)

CHOICE A - TECHNICAL SPECIFICATIONS



More than 70 tents 10' x 10' will be installed (settled) on Sainte-Catherine Street between Saint-Thimothée and Papineau, to welcome artists and artisans.

THE KIT INCLUDES :

- ❶ **Peak marquee tent 10' x 10'**: The tent will be fixed on the ground by 4 barrels filled with water. Your 10' x 10' space includes 2 side windows (1 on the side - 1 on the back).

You can also hang up your work on the tent's frames.

The shelter is very resistant to bad weather.

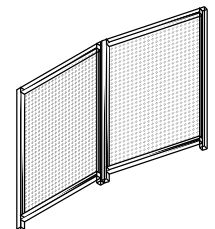


- ❷ **Identification**: Booth identification with your name - city - booth number
- ❸ **Lighting**: Two 75 watts halogen lamps will also be supplied by the festival;
- ❹ **Promotion & program**: Your name - booth number - mentioned in FIMA's official program (20 000 free copies);
- ❺ **WEB Promotion**: One page on the official FIMA Website, including a photo of one of your works, your statement, a hyperlink and/or e-mail;
- ❻ **SECURITY - STORAGE / FREE**  
Containers will be available for the storage of your works every evening. These containers will be installed at specific cross streets. The artists can store their works starting 10pm and recuperate them in the morning starting 11 o'clock.

OPTIONAL

**LOCATION - DISPLAY / PERFORATED PANEL 6'H X 8'L**  
***Make your choice on the entry form***

Perforated panel 6'H x 8'L includes two 6'H x 4'L panels  
**Bring your hooks to facilitate the hanging of your works.**



CHOICE B - TECHNICAL SPECIFICATIONS



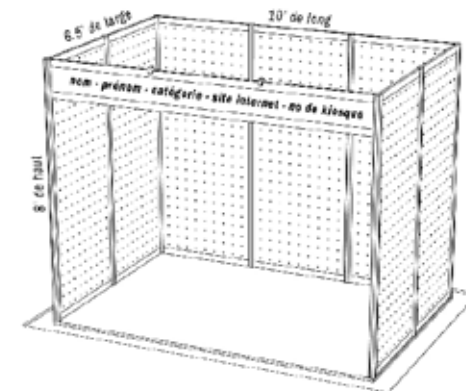
A 40' X 60' canopy will be erected at the corner of st. Catherine and Amherst (see the general plan on the cover of this document)

THE KIT INCLUDES :

- ❶ **Stand of 6.5'x 10'x 8'**: One exhibition stand ( 6.5' x 10' x 8' ). Perforated white panels which are 23'long by 8' high, supplying 183 s.f of display. (See details on 3D plan below). You must supply your own "S hooks".
- ❷ **Identification**: A plate bearing the gallery's name and logo + the exhibiting artists name. on your stand.
- ❸ **Lighting**: Four 75 watts halogen lamps will also be supplied by the festival
- ❹ **Other accessories**: One table and 2 chairs
- ❺ **Promotion & program**: Your name - booth number - mentioned in FIMA's official program (20 000 free copies)
- ❻ **WEB Promotion**: One page on the official FIMA Website, including a photo of one of your works, your artistic achievements, a hyperlink and/or e-mail.

IMPORTANT

- ❼ **SECURITY & STORAGE**  
**All Gallery Space exhibitors will have the opportunity to keep their artworks on display 24/24 for the duration of their stay. No one will have to take the artworks down at night. Security will be ensured by a professional agency.**



- Figure 1 -



festival  
international  
Montréal en arts

## PAYMENT OF REGISTRATION FEES BY CREDIT CARD



FILL THE ENTRY FORM BELOW:

Surname and first name of the artist: \_\_\_\_\_

**TOTAL OF TRANSACTION:** \_\_\_\_\_ **\$25 CAD** \_\_\_\_\_

.Credit card number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp: \_\_\_\_ / \_\_\_\_

.Cardholder name: \_\_\_\_\_

.Cardholder address: \_\_\_\_\_

City, Province, Country, Postal Code

Cardholder signature: \_\_\_\_\_

### Reserved for administration

Authorization number: \_\_\_\_\_

Date of transaction: \_\_\_\_\_